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**Caerphilly Public Services Board**

**Local Delivery Group Meeting – 13:00 21st May 2024**

**MS Teams**

**Attendees**

|  |  |
| --- | --- |
| **Name** | **Organisation** |
| Cllr Jamie Pritchard | Deputy Leader CCBC |
| Jayne Carter | NRW |
| Kelly Hayes | Torfaen CBC |
| Louise Woolley | Caerphilly CBC |
| Brodie Thomson-Payne | Caerphilly CBC |
| Mark Taylor | Caerphilly CBC |
| Heather Delonnette | Caerphilly CBC |
| Julie Reynolds | Caerphilly CBC |
| Andrew Griffiths | Caerphilly CBC |
| Julian Lloyd | SW Fire and Rescue |
| Paul Cooke | Caerphilly CBC |
| Vicki Doyle | Caerphilly CBC |
| Heather Pells | Caerphilly CBC |
| Daniel Davies | NRW |
| Louise Aston | Caerphilly CBC |
| David Llewellyn | ABUHB |
| Caroline Millington | Caerphilly CBC |
| Jonathon Lewis | ABUHB |
| Sarah Mutch | Caerphilly CBC |

1. **Apologies**

Kath Peters

Sian Wolf Williams

Ros Roberts

Mike Wyatt

Natalie Kenny

1. **Caerphilly Health and Wellbeing Centres - Jeff Reynolds**

Speaker did not attend.

1. **Action Plan Templates – Heather Delonnette and leads**

* Employment – Louise Aston
* Town Centres – Allan Dallimore/Paul Hudson
* Decarbonisation – Paul Cooke

Heather Delonnette said that we have leads and actions plans (circulated) for three of the action areas. There is currently not a lead for the Housing action area.

Julie Reynolds stated that she has made contacts with colleagues re. deciding a strategic lead, and also made contacts with RSLs and the private sector. Julie said she would chase this and also take it up with the Head of Housing.

David Llewellyn said that housing is a priority for public health and advised contacting Tracy Daszkiewicz (Director of Public Health) for public health involvement in this work.

**Action:**

Julie Reynolds to chase a lead for Housing.

**Employment – Louise Aston**

Louise Aston went through the draft action template and invited comments and connections.

**Actions**

1. Cllr Pritchard to feedback to Louise after a meeting he has re. Town centres and Bargoed.
2. Louise to re-establish a steering group on apprenticeships.
3. Vicky Doyle to send Louise Aston minutes of previous steering group on apprenticeships
4. Over 50s employment - Louise to set up a subgroup - David Llewelyn to be part of this.
5. Louise to invite Robert Hill – Age Friendly co-ordinator – to this group.
6. Louise to follow up connection with Gwent Green Grid suggested by Jayne Clark
7. In work support, currently provided under SPF funding in Council - David to provide contact details of Catherine Thomas who had been involved in a scheme in the health board around volunteering leading to employment.
8. Louise to involve Career Wales in the In Work action area.
9. Louise to create an action to explore training individuals in communities in delivering wellbeing activities, both to create career opportunities for these individuals and to increase wellbeing support in local communities.
10. Louise to add separate action re the Multiply provision and green skills.
11. Andrew Griffiths to ensure links made with GAVO and Sean and Dave and IWN
12. Louise to make links with Sarah Jane and Lauren re community transport to address transport issues in relation to accessing employment and training. David said GAVO and NCN team may have opportunities to support community transport. Cllr Pritchard to make enquiries at cabinet level about what is happening regarding transport. David to chase up Tom Addie re his work on exemplar community transport schemes.
13. Green jobs. David to be involved in this action area and to locate his previous research in this area to support the group’s work.
14. Louise and David to discuss the potential to explore community care co-operatives, where local people are employed to deliver care in their communities.
15. All to make contact with Kelly Hayes [Kelly.Hayes@torfaen.gov.uk](mailto:Kelly.Hayes@torfaen.gov.uk) re. contacts and support on engagement and stakeholders relating to action plans.

Sarah Mutch asked about the ending of Shared Prosperity Funding in March 2025, and what from that can be continued and how. Cllr Pritchard replied that a letter is going to Ministers regarding SP funding and asking if this will be continued. A decision on this is expected from Ministers in November 2024.

SM talked of a link to Mobilising Caerphilly and said perhaps the task is to help people to help themselves and support those who cannot access online resources, whilst having good online resource for those who can access it.

SM said we have a good website detailing our early years offer and we need to market that more. She spoke of the need to link there to all of the opportunities arising in relation to employment and training. as well as corporate pages linking to the early years website, so that web traffic is clear and accessible.

**Action**

1. Ensure websites make clear links to relevant initiatives and supports at appropriate places.

**Decarbonisation – Paul Cooke**

Paul went through the draft action template and invited comments and connections.

**Actions**

1. Paul invited members, or others from their organisation, to be part of a steering group taking forward the aspirations of the decarbonisation work programme. Jonathon from ABUHB volunteered to be part of this. ALL members to consider who from their organisation could be part of this.
2. David recommended linking in with GAVO re allotment groups.

Paul stated that he will be establishing a steering group in the next month or so to help shape the strategy.

**Action**

1. All who have links to businesses who may want to be involved in the steering group to contact Paul.
2. Louise to link with Paul regarding green skills.
3. David to link Paul in with Matthew Lane regarding greening of sites.
4. Cllr Pritchard and Paul to meet to discuss how to publicise involvement and ensure manageable involvement in the work of the steering group.
5. David to use ABUHB nature and wellbeing network and community meetings, and lists of community projects to publicise the work and ways to be involved.
6. David to bring to the steering group for discussion an initiative in Hull where people can use empty spaces to start growing activities.

Jayne Carter from NRW said that work could be undertaken with housing associations and landlords regarding increasing growing spaces. Paul stated that this can be mapped out in the steering group.

Heather D stated that at the next meeting the LDG will receive an update on progress on the Employment and Decarbonisation action plans and will look in detail at the Town Centre action plan and possible Housing, depending on what is decided in relation to a lead for that workstream.

1. **Action Plan next steps – Heather Delonnette**

Heather D stated that the PSB website will have pages for each LDG area. This can be used to communicate the work of the LDG action plan, as well as using Kelly Hayes as a resource.

1. **Any other business**

None

1. **Date of next meeting 10am 5th September 2024**